



**Steels Creek Community
Centre, Inc
A0036356C**

Minutes for the Special General Meeting
Wednesday, 25th October 2006

1. Malcolm Calder called the Special General Meeting to order at 7:35 PM on 25th October 2006 at the Steels Creek Community Centre. A copy of the Agenda is attached as attachment 1.

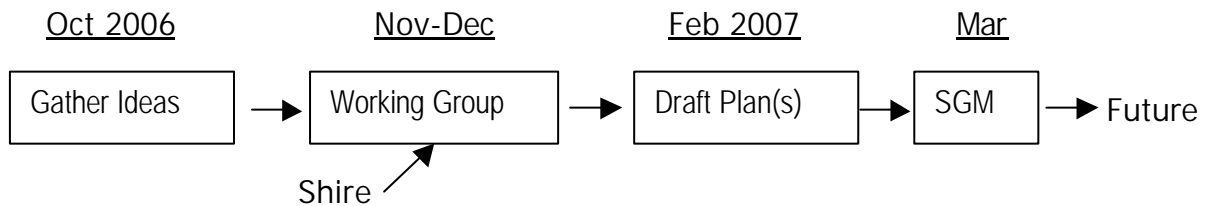
2.

Members Present	Apologies
Malcolm Calder, President and Chair	Gordon & Francis Brown
Albert Leckie, Vice President	Geoff & Sonia Keets
Ed Bartosh, Secretary	Keith & Lindy Montell
David Allan, Member	Athel Smith
Greg Leonard, Member	Norm Stewart
Vicki Stewart, Member	Betty Taylor
Christine Tomlins, Garden Club Rep.	Richard Tomlins
John Lowe, Tennis Club Rep.	Jenny Tetlow
Jane Calder	Pam & Henry Verhoeven
Gwen Leckie	Guests Present
Jean Lowe	
Margaret & John Houston	
Eric Tetlow	
Heather Smith	
Chris & Christine Mullen	
Dawn & Mark Gillman	
Margaret Brewster	
Mike Watkins	
Pita & Ian Whitford	
John O'Neill	
Ivan Filsell	
Brow and Ray Dahlstrom	
Glynn Ward	

The sign-in sheets are attached as attachment 2. A list of members, as defined by the bylaws as those members of the community who have attended any Centre function and paid their fee, is attached as 3.

3. Introduction

Malcolm explained the process using the following diagram. We start tonight with a clean slate on the process of deciding on the future of the Centre.



We will gather ideas for the future needs of the Community Centre and request volunteers for the Working Group tonight. We will also query the clubs and others for ideas. The Working Group will meet with the Shire Staff and review the ideas and develop various options for implementing those ideas needed. Those options will raise questions, such as fiscal requirements, regulatory restrictions, and other issues which will need to be raised and addressed. This will start in November and continue as needed into December and possibly beyond. Eventually, a draft plan or plans will be formulated to present to the Community at another SGM for discussion and vote. We will also use the Working Group discussions to develop a lease agreement between the Shire and the Committee for operation of the Centre.

The attached information sheet describes our aims for tonight.

4. Opening of the Floor to Receive Ideas on the Future of the Centre Facilities: *(Comments grouped by similar ideas)*

- Sell STCT to fund repair of SCCC
- Enlarge facility to host larger film nights, Christmas in July dinners, and other parties
- Need a meeting room suitable for seated presentations, project workshops, and functions.
- Stitchers need room to spread out their projects during their meetings
- Current room not big enough for a play group area
- Storage needs must be rationalized
- Need to expand facility to attract more and new people
- Consider a meeting area big enough to allow more than one group to use at a time
- Enable partitions for meeting area if it is enlarged.
- Add capability to display art – art gallery?
- Need second fire egress from the meeting room
- Need all-weather and disabled access parking
- Need decent, handicap-accessible toilets
- Need better task lighting in the meeting area for groups, e.g. art, stitching, etc.
- Need better access to the facility – hard for older residents to reach the building
- Need a bigger, better-equipped kitchen
- Provide comfortable seating
- Need to separate needs from wants

- Don't want a Colorbond shed with a kitchen in the back
- Need to start ambitious and scale back to meet reality
- Don't get too ambitious
- Concern about Shire denying access/use if needs are too great
- Financing improvements/renovations/construction
- Need to view other community facilities and leverage their ideas
- Be mindful of heritage listing
- Retain a sense of continuity with the past
- Define what is the Steels Creek Community for the purposes of the Centre
- Consider alternate facilities during construction/renovation as we may be denied use during that period.
- Heating is inadequate on winter picture nights – roasting or freezing – depending on location in the current room
- Need a child-friendly exterior – play areas
- Consider uses for functions beyond just sponsored group activities
- Rental facility for private functions
- Can we use a private facility vs a Shire owned one
- Consider liability and insurance needs
- Other sporting activities at SCCC – Bowls, croquet, etc.
- Need an Outdoor BBQ facility
- Compile group usage statistics for WG consideration
- Consider a community questionnaire – Jolly Thing or other.
- Consider ease of maintaining the Centre
- Get Community creative input
- Additional ideas will be requested from SCCC clubs and groups for the next few weeks.

We need to communicate this and the developing list as well as WG deliberations. It was felt that we should post updates on the web site and in the Jolly Thing, but also in hard copy for those without computers – e.g. post on the Centre Bulletin Board and at the Yarra Glen Post Office, if Phil would allow it.

5. Formation of the Working Group:

The Working Group will be a subcommittee of the SCCC Committee of Management. The list of names gathered at the AGM was circulated and new names were added. The latest compilation is at enclosure 5. Membership to the WG is not closed and new members may be added.

6. Closing:

The meeting was adjourned at 8:34 PM.

Respectfully Submitted:

Edward Bartosh

Secretary

**STEELS CREEK COMMUNITY CENTRE INC
SPECIAL GENERAL MEETING TO BE HELD AT
STEELS CREEK COMMUNITY CENTRE
ON WEDNESDAY 25th OCTOBER 2006
COMMENCING AT 7.30PM**

AGENDA

- 1. Welcome**
- 2. Apologies**
- 3. Introduction**
- 4. Opening of the Floor to Receive Ideas on the Future of the Centre Facilities**
- 5. Formation of a Working Group**
- 6. Closing**



**Steels Creek Community
Centre, Inc**
A0036356A

Sign In for 25th October 2006 Special General Meeting

Name(s)	Address	Telephone	E-mail Address
Christine Tomlins			
Jean Lowe			
Gwen Leckie			
Alby Leckie			
John Lowe			
Vicki Stewart			
Jane Calder			
Malcolm Calder			
Ed Bartosh			
Margaret Brewster			
Glynn Ward			
Margaret Houston			
John Houston			
Mike Watkins			
Pita Whitford			
Eric Tetlow			
Dawn Gillman			
Mark Gillman			
John O'Neill			
Chris Mullen			
Christine Mullen			
David Allan			
Ivan Filsell			
Heather Smith			
Ian Whitford			
Brow Dahlstrom			
Ray Dahlstrom			
Greg Leonard			



**Steels Creek Community
Centre, Inc**
A0036356A

Interest to Join the Committee for Study of the Centre (as of 25/10/06)

Name(s)	Address	Telephone	E-mail Address
Vicki & Norm Stewart			
Christine Tomlins			
Glynn Ward			
Pam Verhoeven			
Eric Tetlow			
Jane Calder			
Greg Leonard			
David Allan			
Margaret & John Houston			
Keith Montell			
Ed Bartosh			
Alby Leckie			
Heather Smith			
Ray Dahlstrom			

Forum on ideas for the future of the Steels Creek Community Centre

AN OPEN COMMUNITY MEETING TO RECEIVE IDEAS FOR THE FUTURE OF THE STEELS CREEK COMMUNITY CENTRE.

TO BE Held at the Steels Creek Community Centre, 7.30pm, Wednesday, October 25

The Shire owns the existing Steels Creek Community Centre (formally the Steels Creek Primary School) with its “play-ground” areas, out buildings and water tanks etc. We have problems with on-street parking, and there are several aspects in which the current facilities do not conform to the health and safety requirements of public buildings.

The Shire has recently realised that the property belongs to them and they now want to have a management agreement with the Community Centre that covers the responsibilities of the Shire and those of the Centre Committee. The Steels Creek Community Centre Committee is technically the Committee of Management, and we will be having discussions with the Shire regarding this Management Agreement and some maintenance works. We will keep the community informed through *The Jolly Thing*.

The community needs to develop an overall plan for the future of the Community Centre as a basis for this Management Agreement. We need to know where we are going and what needs to be done.

This meeting has been called to get this discussion underway; it starts as a clean slate and follows from the commitment we made at the recent AGM. It is the first stage of a process in the development of a major future plan for our home. **The purpose of this meeting will be simply to gather ideas and needs of all those who use the Centre.** Over the next week or so, groups who currently use the Centre will also be asked to tell us what their needs are now, and how they see them developing in the coming years. All constructive thoughts are worth hearing and will be fed into the working group in their effort to achieve a consensus plan

Tonight we will also **establish a working group** to go through all the ideas and develop a future plan which will be the basis of how we manage the Centre and what plans we can put into effect to achieve an agreed objective. From the AGM, we already have a number of people who have volunteered as members of the working group, and we have had several other people contact us who are willing to help.

Options for the plan that will emerge range from;

- just carrying on as we are at the moment;
- the creation of a custom-built Centre on a new site.
- And lying between these options are:-
 1. the re-landscaping of the existing site to include off-street parking and better all-year access;
 2. extension and expansion of the present building to meet the identified future needs of the community;
 3. Any other ideas as developed at this meeting.

Steels Creek Community Centre Committee