



**Steels Creek Community  
Centre, Inc  
A0036356C**

Minutes for the Annual General Meeting  
Wednesday, 10<sup>th</sup> August 2005

1. Geoff Keets called the Annual General Meeting to order at 7:40 PM on 10<sup>th</sup> August 2005 at the Steels Creek Community Centre. A copy of the Agenda is attached as attachment 1.

2.

| <b>Present</b>  | <b>Apologies</b>   |
|---|--|
| Geoff Keets, President and Chair<br>Malcolm Calder, Vice President<br>Ed Bartosh, Secretary<br>Keith Montell, Treasurer<br>David Allan, Member<br>John Houston, Member<br>Albert Leckie, Member | Christine Tomlins, Garden Club<br>John Lowe, Tennis Club<br>Andrew Chapman<br>Judith Alexander<br>Christine Mullen<br>Jane Calder<br>Sonia Keets<br>Jean Lowe<br>Heather Smith<br>Athel Smith<br>Norm Stewart<br>Vicky Stewart<br>Betty Taylor |
|   | <b>Others Present</b>  |
|   | Julie Scott<br>Morgan Calder<br>Greg Leonard<br>Margaret Houston<br>Chris Mullen   |

The sign-in sheets are attached as attachment 2.

**3. Minutes of the Previous Meeting**

The minutes from the last Annual General Meeting, 11<sup>th</sup> August 2004, were handed to attendees. David Allan moved and Chris Mullen seconded to accept the minutes.

**4. Business Arising:**

**a. Centre Cleaning**

Geoff is looking into it. Action is not completed yet. The consensus of the members is that it should be a periodic paid job – an initial kitchen spring cleaning (not to exceed \$100) and then 1 hour per month. Chris will follow up.

**b. Handrail Removal**

Awaiting action by the Garden Club.

**c. History Prize**

Geoff Keets noted that we had again awarded a book to a student of the Yarra Glen Primary School, and we received a letter of thanks from him.

**5. Treasurer's Report**

Treasurer Keith Montell provided summary and detail report for the fiscal year 2004/05 (attachment 3). It was noted that we need to publicize the requirement to sign in and collect a per capita fee of \$1 from groups using the Centre. We need this fee to pay utility and maintenance costs. Keith Montell moved and Chris Mullen seconded to accept the report.

**6. President's Report**

Geoff Keets reported on the state of the Centre and its sponsored groups (Attachment 4). He thanked the Leckies and Lowes for their support of the market, Chris and David for the Jolly Thing, John Houston and other s for maintaining the Centre and grounds, the Tennis Club for its social calendar, Jill Hess, Gill Poulton, and Sonia Keets for the Garden Club, Chris and Christine for the Movie nights, and the other groups for their contributions to the local community.

**7. Election of Office Bearers**

Geoff Keets handed the chair to Margaret Houston for the start of nominations. She noted that Geoff Keets was nominated for President. Having no other nominations, he is elected. Geoff Keets resumed as Chair of the meeting. He noted nominations of Alby Leckie as Vice President, Keith Montell for Treasurer, Ed Bartosh for Secretary, and David Allan, Greg Leonard, and Vicky Stewart as members. They were elected as sole nominees for their positions. The members from the Tennis and Garden Clubs would be noted when received after their AGMs. All new Committee of Management members were congratulated and last year's members were thanked for their service.

**8. General Business**

**a. Tennis Club Report**

Alby Leckie reported that the tennis club was going well. They had all teams well positioned to be in the finals this winter. The Club is looking into soft surface courts to replace the current flexipave courts.

**b. Garden Club Report**

No report was given. Geoff Keets noted that they have held monthly outings and an annual flower show.

**c. Land Care Group Report**

David Allan reported that they would have their first AGM on August 24<sup>th</sup> in the Centre. They have 23 members and are affiliated with the Victorian Farmers Federation. They have started a revegetation program on Gulf Road. Their basic objective is to deal with land degradation issues with concern for rural, commercial and environmental values and issues.

**d. Art Group Report**

Malcom Calder reported that the Art Group meets Thursday afternoons in the Centre. They have 3 to 8 participants, with 3 new this year.

**e. Film Night Report**

Chris Mullen reported that they paid \$293 in user fees last year. The club spent \$550 for repairs to the equipment. The average attendance is 28 with a high of 42. See attachment 5 for the full report.

**f. Stitchers Report**

Malcom Calder reported for Jane Calder that the group is going very well. They raised \$1500 for the Cancer Council with their "Afternoon Tea". They are currently doing a quilt for the Yarra walk.

**g. Pilates Group Report**

This new group is meeting on Tuesday nights from 6-7 PM in the Centre.

**h. Other General Business**

- (1) Alby reported that Ron Peters at the Shire had obtained a valuation on the Lowe property and the current Centre property, in relation to a possible replacement community centre. He is still awaiting an update on progress from Council. Alby would like feedback on whether it is worth proceeding to pursue this with Council. There is a subcommittee to consider the Shire's proposals, when available. Since there is no formal proposal from Council, he suggests doing a paper for a Jolly Thing insert concerning the status of the Council's proposal to enable community members to express their views and opinions.
- (2) Morgan Calder thanked Chris Mullen for the movie preview to the local Mums today. Four mothers attended. And there are now 13 new babies in the area.

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- (3) Julie Scott asked the Centre to consider installing new play equipment in the yard. She would like to see it as a focal point for local Mums and their babies. Ed will check with Council about replacing it. Malcolm Calder moved and Chris Mullen seconded that we write to Council and find what we need to do to get new equipment and play area.
- (4) Greg Leonard suggested we consider doing a local community directory. We could list names, phone number, skills to volunteer for the community, interests, professional skills, etc. It could form part of a nice welcome packet for new residents.

The meeting was adjourned at 8:49 PM.

Respectfully Submitted:

Edward Bartosh  
Secretary

**STEELS CREEK COMMUNITY CENTRE INC  
ANNUAL GENERAL MEETING TO BE HELD AT  
STEELS CREEK COMMUNITY CENTRE  
ON WEDNESDAY 10th AUGUST 2005  
COMMENCING AT 7.30PM**

**AGENDA**

- 1. Welcome**
- 2. Apologies**
- 3. Minutes from previous AGM (11 August 2004)**
- 4. Business Arising**
  - a. Centre Cleaning**
  - b. Handrail Modification**
  - c. Centre Cleaning**
- 5. Treasurer's report**
- 6. President's Report**
- 7. Election of Office Bearers**
- 8. General Business**
  - a. Tennis Club Report**
  - b. Garden Club Report**
  - c. Land Care Group Report**
  - d. Art Group Report**
  - e. Other General Business**

## STEELS CREEK COMMUNITY CENTRE

### FINANCIAL REPORT AS AT 30 June 2005

|                              |                   |
|------------------------------|-------------------|
| Opening Balance 1 July 2004  |                   |
| Cheque Acct                  | \$1,130.97        |
| Term Deposit                 | <u>\$8,451.22</u> |
| Total Opening Balance        | \$9,582.19        |
| Income                       | \$4,536.54        |
| Expenditures                 | \$5,325.59        |
| Closing Balance 30 June 2005 |                   |
| Cheque Acct                  | \$754.51          |
| Outstanding checks/income    | \$-123.93         |
| Term Deposit                 | <u>\$8,162.56</u> |
| Total Closing Balance        | \$8,793.14        |